CALL FOR POSTER ABSTRACTS

2nd University of Texas M D Anderson Cancer Center & TIRR Memorial Hermann Cancer Rehabilitation Symposium

Shifting Paradigms in Cancer Rehabilitation

MDACC Hickey Auditorium
Houston, Texas, USA
March 29 -30, 2019

IMPORTANT DATES

- Abstract Submission Deadline: March 15, 2019
- Abstract Notifications Deadline: Rolling Acceptances starting February 05, 2019
- Symposium: March 29-30, 2019

POSTER ABSTRACT OVERVIEW

To Submit: https://redcap.mdanderson.org/surveys/?s=DKH9LC4DMF

If you have questions or need additional information, please contact:
- Anna Lisa de Joya, PT, DSc, NCS, TIRR Memorial Hermann, Anna.Dejoya@memorialhermann.org
- Jack Fu, MD, Department Palliative Care, Rehabilitation and Integrative Medicine, jfu@mdanderson.org

If you experience technical difficulties submitting your abstract, please contact:
- Deanna Cuello, Program Coordinator, The Department of Palliative Care and Rehabilitation Medicine, dcuello@mdanderson.org

Definitions: Poster abstracts selected by the Program and Review Committee must register to attend the conference and be present at their posters on Friday, March 29, 2019 from 5:30 pm – 6:30 pm during the Poster Session & Social AND on Saturday, March 30, 2019 during the morning break from 10:00 am – 10:30 a.m. First author or co-author MUST register, MUST attend the symposium, and MUST be present in front of their poster during these viewing periods to answer questions from attendees. There is no waiver of registration fees for presentation of a poster.

Authors and Fees: Individuals may submit up to 2 abstracts as the presenting author, but are allowed unlimited submissions as a secondary author. If an abstract is accepted for presentation as a poster, the presenter must register for the conference. There is no waiver of registration fees for presentation of a poster.
POSTER ABSTRACT SUBMISSIONS

SUBMISSION: All poster abstracts must be submitted online. Designated Committee members will review abstracts submitted. Submitters are expected to ensure all information is correct at the time of submission, contact co-presenters to ensure the accuracy of this information before finalizing your submission. Poster Abstracts are intended to represent scientific research or non-commercial content related to clinical practice; advertisements are not acceptable.

ASSESSMENT CATEGORIES FOR SUBMISSIONS
- Relevance to cancer rehabilitation
- Adds to existing knowledge, is an innovation/cutting edge topic
- Contributes to the major content areas of the conference
- Multidisciplinary approaches

ACCEPTED FORMAT CATEGORIES FOR SUBMISSIONS
- Original cancer rehabilitation research report
- Cancer rehabilitation research report presented at other conferences
- Completed cancer rehabilitation case study report

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*Note: Only completed research and case studies will be considered. Research work that is in progress must have preliminary data and preliminary analysis.

SCIENTIFIC COMMITTEE: The Symposium’s Scientific Committee reviewing your submissions. Each submission is considered based on its own merit, not in comparison to other submissions.

SELECTION PROCESS: Proposals will be reviewed online by the symposium’s Committee as designated by the symposium Co-chairs. A minimum of 4 reviewers will be assigned to each submission. Only reviewers who have demonstrated competency in research will review research-related proposals.

- Note: There is a 400 word limit for the text of your abstract submission. This includes spaces, but not authors or institutions. If you have questions concerning, contact: Deanna Cuello, Program Coordinator, dcuello@mdanderson.org

POSTER ACCEPTANCE

1. Once offered the opportunity to present by the Symposium Committee, please confirm your acceptance to Symposium Co-Director, Jack Fu M.D. at jfu@mdanderson.org
1. **POSTER SIZE**
   a. Poster should be printed with the recommended, approximate poster size:
      i. 70 cm (width) x 90 cm (height) – Portrait Orientation

      OR

      183 cm x 122 cm / 72" x 48" / 6’ wide x 4’ height – Landscape Style

   ii. Authors are free to create their own poster design, there are no particular style requirements.

   b. Educational materials that are a part of this activity cannot contain any advertising, trade names, or product-group messages.

2. **READABILITY**
   a. Print size should allow poster to be read from a distance of six (6) feet.

   b. Select fonts like these:
      i. Arial   Helvetica   Trebuchet MS   Univers

   c. Don’t use fonts like these:
      i. ALGERIAN   Blackadder ITC   Magneto   Tempus Sans ITC

3. **REQUIRED ELEMENTS**
   a. Include the title, name(s) and institutional affiliation(s) of the author(s), and the name and location of the institution or facility at which the work was performed (font should be at least 1 inch high)

   b. Use charts, graphs, diagrams, or photographs

   c. Minimize words

   d. Keep it organized and match the presentation to the flow of the poster

   e. Place your most significant findings at eye level

   f. Print size should allow the poster to be read from a distance of six (6) feet

   g. Use color and keep it visually stimulating

   h. Avoid reflective, plastic-coated paper

   i. Provide information on all topics included in the abstract

   j. NO advertisement of service or product may be advertised.

   k. Any perceived, or real, conflicts of interests should be clearly disclosed

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**AT THE SYMPOSIUM**

1. **POSTER SET UP / BREAK DOWN**
   a. Please set your poster up prior to the symposium: **Friday, March 29th starting at 11:00 am**
   b. Please take down your poster after: **Saturday, March 30th at 4:00 pm**

2. **FORMAL PRESENTATION TIMES**
   a. Please plan to stand by your posters for discussion / Q&A:
      i. **Friday from 5:30 pm – 6:30 pm**
      ii. **Saturday from 10:00 am – 10:30 am**
3. **POSTER SET UP**
   a. Poster presenters are responsible for printing and bringing their poster based on the guidelines provided above.
   b. We will provide push-pins and bulletin boards for displaying posters.
   c. Electrical outlets and audiovisual equipment are not available in the poster area.
   d. Your poster was selected on the basis of the abstract you submitted. Your poster should be an expansion of, not a departure from, the content of the abstract.

Thank you for participating and we look forward to seeing you.

Best wishes,

Jack Fu, M.D.
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